

Maintenance/Groundskeeper

The Peters Valley Groundskeeper performs a variety of landscaping maintenance. They regularly use the string trimmer, clear out areas of overgrowth, weed, remove debris from property grounds, assist in general building maintenance such as painting and small repairs. Overall, they must ensure our campus is well-maintained and looks presentable. They must also work to ensure our residents and guests receive quality customer service. This is a full-time, year round position which includes working weekends from July-September and during special events throughout the year. It offers hourly compensation, vacation, and the option to participate in a health plan and Simple IRA savings plan.

JOB DUTIES

- Perform maintenance or repair duties using saws, blowers, string trimmers, drills, shovels and other hand tools.
- Cut weeds in and adjacent to lawns not reachable by mower.
- Regularly rakes/blows leaves, spread mulch/wood chips/stones, trim shrubs and hedges, cut and remove tree limbs damaged by adverse weather conditions, and perform other lawn care services as necessary.
- Remove shrubs and other plant overgrowth and dispose of in designated areas
- Pick-up trash and debris from common areas and streets on a daily basis. Empty common area and studio trash containers as scheduled.
- Ensure all equipment and machinery are clean and stored securely after each use.
- Report all campus maintenance issues and concerns identified while performing daily duties to the Facilities Director.
- Safely operate vehicles for the purpose of performing job duties.
- Follow safety procedures while performing duties.
- Other duties and special projects as assigned.

REQUIREMENTS

- Demonstrated knowledge of and broad experience in general with grounds maintenance techniques
- Ability to endure seasonal temperatures as working conditions require constant outdoor work
- Valid driver's license
- Proficient skills in operating various hand tools, power equipment, and commercial machinery
- Ability to be on your feet throughout the entire shift.
- Ability to lift at least 75 pounds
- Basic computer proficiency including the ability to use email and the internet

Qualifications

- Able to work in a diverse and inclusive environment.
- High degree of accuracy and attention to detail.
- Must have effective verbal and written communication skills.
- Must possess basic reading skills.
- Must be organized and able to prioritize and multitask.
- Have good physical stamina and work tolerance.
- Ability to work independently and in a team.
- Ability to work under stress and maintain an even temperament.
- Knowledge of proper and safe use of equipment in performing general lawn care tasks